

| First Aid Policy                                           |                      |
|------------------------------------------------------------|----------------------|
| Localised School Based Procedures                          |                      |
| School Name:                                               | Barlby High School   |
| Principal:                                                 | Mrs Anouska Gardner  |
| Designated Safeguarding Lead:                              | Miss Sarah Lambert   |
| Appointed Person:                                          | Mr Warren Carrington |
| Implementation Date:<br><i>Inline with policy approval</i> | September 2026       |

### Introduction

In conjunction with the Trust wide **First Aid Policy**, localised procedures have been established to ensure that systems and procedures reflect the school/academy setting.

The localised procedures for the school/academy setting focuses on the following key areas:-

- First Aid Boxes
- Trained First Aiders

Should you have any concerns or questions relating to the localised procedures, in the first instance, please contact [hello@bhs.hlt.academy](mailto:hello@bhs.hlt.academy)

| Locations of First Aid Boxes                          |                   |
|-------------------------------------------------------|-------------------|
| Relates to item 3.8 within the Trust First Aid Policy |                   |
| Reception                                             | Karen Tomlinson   |
| Sports Hall                                           | Tom Joyce         |
| Minibus                                               | Warren Carrington |
| DT Office                                             | Mandy Hewick      |
| Science Prep Room                                     | Jon Welburn       |

Below is a list of all staff members who have responsibility for delivering First Aid:

| First Aid Trained Staff                               |                                  |                                 |
|-------------------------------------------------------|----------------------------------|---------------------------------|
| Relates to item 4.5 within the Trust First Aid Policy |                                  |                                 |
| Name of Staff Member                                  | Location (i.e. classroom/office) | Date First Aid Training Expires |
| Karen Bramhill                                        | Admin                            | 19/10/2026                      |
| Enid Bramley                                          | Fresh Start                      | 28/01/2027                      |
| Warren Carrington                                     | Admin                            | 30/06/2028                      |
| Alison Lister                                         | Librarian                        | 20/04/2029                      |
| Anna Williams                                         | TMP                              | 29/09/2028                      |
| Kerry Rafton                                          | PE Dept                          | 19/10/2026                      |
| Karen Tomlinson                                       | Reception                        | 19/10/2026                      |
| Jon Welburn                                           | Science Dept                     | 27/02/2029                      |
| Paula Dudley                                          | Admin                            | 29/09/2029                      |
| Rhiannon Wilkinson                                    | TMP                              | 04/01/2027                      |
| Tom Joyce                                             | PE Dept                          | 24/04/2029                      |
| Rebecca Storm                                         | TA                               | 06/12/2027                      |
| Felicity Sanderson                                    | Maths Dept                       | 01/10/2029                      |

*Please be aware that the above have been trained to administer emergency first aid, they are not medically trained and will not be expected to make any form of diagnosis.*